

THOMAS COUNTY PROBATE COURT

OPERATING GUIDELINES

The Thomas County Probate Court is performing essential and non-essential functions with limitations and conditions needed to promote and protect the health and safety of consumers and court staff.

SCREENING - Individuals will be allowed to enter only through one door of the courthouse and will wait for the metal detector while following physical distancing guidelines. All individuals will be subject to temperature checks prior to any court proceeding. Individuals feeling feverish or with measured temperatures equal to or greater than 100°F, or with new or worsening signs or symptoms of COVID-19 such as cough, shortness of breath or difficulty breathing, chills, repeated shaking with chills, muscle pain, headache, sore throat, loss of taste or smell, or having known close contact with a person who is confirmed to have COVID-19 will not be permitted.

FACE COVERINGS - Cloth or paper face coverings are required to enter the courthouse.

SCHEDULING- All in-person hearings shall be specially set. Hearings are open to the public unless otherwise restricted. The number of attendees may be limited due to the requirements of physical distancing.

REMOTE HEARINGS- The Courts will conduct remote proceedings in cases where it is possible and practicable.

HYGIENE- Hand sanitizer dispensers will be available at various locations around the courthouse. Plexiglas shields have been placed on the counters in the office that will separate Court staff from litigants.

CLEANING- Sanitizing of the courthouse and courtroom will be routinely and regularly performed including both before and after all court proceedings by Thomas County employees.

JUDGE AND COURT STAFF HEALTH- The court will take precautions to ensure the judge and court staff does not enter the courthouse when there is likelihood that they may have COVID-19. The judge and staff will be subject to temperature checks prior to any court proceeding. Staff shall wear proper paper or cloth face coverings, mask or any PPE with which they are comfortable.

WEAPONS CARRY AND MARRIAGE LICENSE APPLICANTS: Applications must be completed online at georgiaprobaterecords.com. You must come to the Court in person to complete the application process.

Vickie B. Burnette, Judge
Probate Court of Thomas County