

IN THE CITY COURT OF HIRAM

STATE OF GEORGIA

ORDER ESTABLISHING OPERATING GUIDELINES

WHEREAS, the both the Chief Justice of the Georgia Supreme Court and the Chief Judge of the Paulding Judicial Circuit have declared a Judicial Emergency due to the COVID-19 virus;

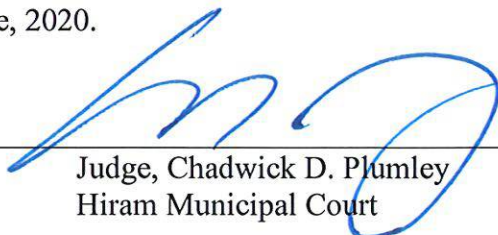
WHEREAS, the Judicial Emergency effects the safety and welfare of all participants in the judicial system, including police officers, probation officers, court personnel, defendants, probationers and members of the public.

WHEREAS, the Judicial Emergency order has been extended three times, most recently on June 12, 2020.

WHEREAS, the most recent extension requires courts to submit their operating guidelines to the Administrative Office of the Courts.

THEREFORE, it is hereby Ordered that Exhibit 1 attached to this Order shall constitute the operating guidelines for the Municipal Court for the City of Hiram. This Order with Exhibit 1 attached shall be submitted to the Administrative Office of the Courts in compliance with the most recent Judicial Emergency Order.

So Ordered this 16th day of June, 2020.



Judge, Chadwick D. Plumley
Hiram Municipal Court



Hiram Municipal Court

Updated Court Procedures in Response to COVID-19

Hiram Municipal Annex, 219 Main Street, Hiram, GA 30141 (next to the Hiram Post Office).

If you have already paid your citation and if your appearance is not mandatory, you do not need to come to court.

If you are not sure whether you must appear for court, please contact the clerk's office at 770-943-3726 x2012 or x2003.

Please contact us to make arrangements if you:

- are a member of an immune-compromised population (or living in a household with someone who is immune-compromised)
- are over the age of 65; or
- if you have small children and do not have child care

- **No friends, family members, or children may enter the courtroom.** Only the defendant listed on the citation will be allowed to enter the courtroom, with their attorney, if applicable. Special permission may be granted if requested at least 24 hours in advance. **Individuals under 21 may be accompanied by one parent/guardian.** If you encounter a child care issue, please contact the clerk's office prior to your court date.
- When you arrive, you will check in at security in the front of the court building. You will be asked to provide your name and a cell phone number. If there is not enough space in the courtroom, you will be asked to return to your vehicle until space is available. You will receive a text message to return to the courtroom when space is available. You may be subject to a contactless temperature check.
- **Defendants who are 60 years of age or older** and are not comfortable coming to court due to increased risk may contact the clerk's office prior to your court date.
- While we are taking every precaution possible, **defendants are encouraged to wear a face covering** (mask or cloth) the entire time while inside of the courtroom.
- **Any defendant who is ill (or has a temperature of 100.0+ F) will not be permitted to enter the court.** Please, if you do not feel well stay at home and call the clerk's office to discuss options.
- **Defendants who require an interpreter** for court proceedings, please contact the clerk's office prior to your court date. (Los acusados que requieran un intérprete, comuníquense de inmediato al telefono 770-943-3726 x2012 or x2003, para obtener más información).

Again, if you have any questions, you may contact Court Services by email at court@hiram-ga.gov or by telephone at 770-943-3726 x2012 or x2003.